



## ***Application for Admission***

### **REQUEST FOR STUDENT RECORDS**

*Please complete the top part of this form and sign the release statement. Submit completed form to the applicant's current school. The school will then forward the necessary records to us. If student has been homeschooled, please send us all standardized testing scores, report cards, names of syllabi used and level completed.*

### **To be completed by parent**

**Name of Applicant:** \_\_\_\_\_

**Name of Current School:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

#### **Release Statement**

I give permission to the authorities at the above mentioned school to release a copy of the following records for my child to Holy Spirit Academy:

- \_\_\_\_\_ 1) Official administrative records (grade completed, attendance records).
- \_\_\_\_\_ 2) Report cards for the last two years including teacher's comments.
- \_\_\_\_\_ 3) All standardized test scores and disciplinary records.
- \_\_\_\_\_ 4) Immunization records and medical information.
- \_\_\_\_\_ 5) Any record of special honors, prizes, special achievements and volunteer activities.

**Signature of Parent:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please return all forms to the address below.**

**Thank you for your assistance.**

**HOLY SPIRIT ACADEMY**  
**1001 East 7th Street, Suite 1**  
**Monticello, MN 55362**

**Phone:** 763-220-2402  
**E-mail:** [office@holyspiritacademy.org](mailto:office@holyspiritacademy.org)

**Non-Discrimination Policy:** Holy Spirit Academy admits students of any race, color, national origin, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national origin, and ethnic origin in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school-administered programs.